

**AAFM**  
**Board of Director Meeting Minutes**  
**18 December 2021**  
**10:00 AM – 11:30 AM (MST)**

**Board Membership:**

Don Alston  
Jock Dodson  
Shane Finders  
Hank Habenick  
Bob Kelchner  
Michael Kenderes

Lance Lord (President)  
Bob Parker  
Randy Tymofichuk  
Jim Warner (Executive Director)  
Monte Watts

**Absent:**

Tom Cullen

**Call in facilitated by Jim Warner**

- Zoom
- Meeting ID: 861 4382 9985

**President Gen Lord's opening remarks:**

- Thanks to all for attending and supporting AAFM
- We did a lot this year but still have a lot to discuss

**Agenda:**

Welcome  
Minutes and Action Items  
Recognition  
Grants  
Wing Liaison  
Newsletter way ahead  
Budget  
BoD Election process  
National meeting  
You Tube  
Corporate sponsors

**Minutes and Action Items:**

**Approval of 27 Feb AAFM BOD Meeting Minutes:**

Motion was made to approve 9 Oct 2021 AAFM virtual National Meeting Minutes, seconded and unanimously approved via voice vote.

**Action Item Review:**

All open action items were reviewed and addressed by the OPR—see notes and status on slides below:

**AAFM**  
**Board of Director Meeting Minutes**  
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## ACTION ITEMS

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• **Action Items 26 June 2021**

1. Jim Publish bylaws NLT 30 Sep before national meeting. – **Posted, closed**
2. Jim to work on how to recognize corporate sponsorship. **See Slide, closed**
3. Jim works with the Finance Committee on how to expend the money **Budget process in place, closed**
4. Jim to engage 20<sup>th</sup> AF for AAFM opportunities to visit bases/personnel. **Closed**
5. Jim to visit SAC Museum in the next 30 -45 Days. **Visited in Sept 21, Closed**
6. Gen Lord to suggest to CSAF, Gen C.Q. Brown, and next AFGSC/CC, Gen Tony Cotton, emplacement of memorabilia in the Pentagon in recognition of the ICBM force. **Open**
7. Randy: Will bring up with the Wright Pat Museum board the thought of emplacing a MM silo display where you can walk through an LF, etc. **Open**
8. Jim to reach out to Ron Miller and let him know who/when the model he wants to donate will be retrieved. **In hand, Closed**
9. Jim and Bob Kelchner to determine where Ron Miller model is donated (Torrance CA Museum or somewhere else). **Display coordinator working, closed**

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## ACTION ITEMS (CONT'D)

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1. Jim to engage with Gen Cotton to see if he will be the keynote speaker at the October 2021 National Meeting - **Virtual meeting speaker, closed**
2. Jim to engage Ogden OOALC/CC as keynote speaker at the October 2021 National Meeting if Gen Cotton unavailable. **Closed**
3. Jim to determine AAFM legal issues associated with COVID for National Meeting. Tom and Randy to reach out to AFA to see what they do. **Closed**
4. Jim to develop process for donation of ICBM memorabilia to AAFM, to include posthumous donation process. Process will include permanent notice on the AAFM Website and an article in the Newsletter. **Closed**
5. Monte to author article for AAFM Newsletter on Patch Gallery going live 1 Jul 2021. **Closed**

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**AAFM**  
**Board of Director Meeting Minutes**  
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The following action items remain open:

1. Gen Lord to suggest to CSAF, Gen C.Q. Brown, and next AFGSC/CC, Gen Tony Cotton, emplacement of memorabilia in the Pentagon in recognition of the ICBM force.
2. Tom to reach out to Chamber of Commerce Presidents and inquire if Chambers, Military Affairs Committees are interested in becoming AAFM members
3. Randy: Will bring up with the Wright Pat Museum board the thought of emplacing a MM silo display where you can walk through an LF, etc.
4. Gen Lord to provide GLCM patches and heraldry to Monte for patch gallery.
5. Tom author article explaining Bylaw change
6. Tom author Draft Bylaws addressing rights/privileges/voting of former AAFM Board members
7. Gen Lord to provide GLCM patches and heraldry to Monte for patch gallery.

**AAFM**  
**Board of Director Meeting Minutes**  
**18 December 2021**  
**10:00 AM – 11:30 AM (MST)**

**Financials:**

## 2021 TREASURER'S REPORT

ASSETS (ACTUALS)	TOTAL
INVESTMENT ACCOUNT	\$68,325.98
CHECKING ACCOUNT	\$39,790.55
SAVINGS ACCOUNT	\$1,632.49
TOTAL	<b>\$109,749.02</b>
DEFERRED FUNDS	
NATIONAL MEETING	\$11,227.00
SPONSORSHIPS	\$5,500.00

INCOME	AMOUNT
DONATIONS	\$3,195.00
DUES	\$20,003.00
STORE	\$1,526.70
TOTAL	<b>\$24,724.70</b>

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5

AAFM  
Board of Director Meeting Minutes  
18 December 2021  
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### **Discussion:**

Shane Finders provided comprehensive review of finances.

Investment Accounts doing well.

Newsletter costs are down by one third due to transition to email and cleaning up mailing lists

Scholarships were covered by donations

Corporate sponsorships were deferred to the 2022 budget year.

### **Recognition:**

Jock Dodson provided an update on the Recognition Committee

OI was published

Hall of Fame Committee selected

Hall of Fame process in development

Still need to work social media

### **Scholarship program:**

Monte Watts reported on the initial scholarship efforts

Eight applications were received and reviewed

All eight were deemed worthy of receiving a \$500 scholarship—split 4 each to Simpson and Hochheiser scholarships Monte working with Jim and General Lord to make notifications and distribute funds

AAFM  
Board of Director Meeting Minutes  
18 December 2021  
10:00 AM – 11:30 AM (MST)

**Museum Grant Program**

## GRANT PROGRAM

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Four of six grants were approved for a total of \$10,006:

1. SAC & Aerospace Museum \$2,706– Add display with two Operation's mannequins
2. Ronald Reagan Oscar1 \$3,000– add static display of HH1H helicopter to Oscar1 helipad.
3. National Atomic Museum \$2,800– Painting/welding Minuteman I missile to vertical position in Heritage Park
4. Evergreen Aviation & Space Museum \$1,500– Purchase TVs to enhance Titan II experience

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**Discussion:**

Mike Kenderes briefed the status of the grant program—four of six requested grants were funded for a total of \$10,006.

Bob Kelchner wanted to show us how the Torrance Museum of Flight spent their grant from last year—it's a great time line and has scale models of each system. (see slide below) They would love to do more but have space limitations.

Bob mentioned this museum is close to the birthplace of the Ballistic Missile Division. Jim mentioned there will be an article in the upcoming newsletter on the Schoolhouse Gang which were the original members of General Schreiver's team at BMD.

AAFM  
Board of Director Meeting Minutes  
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## MUSEUM OF FLIGHT - TORRANCE



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## Wing Liaison Program

### WING LIAISON PROGRAM

- Volunteers to date:
  - FE Warren: Blaine McAlpin, Scott Fox
  - Malmstrom: Dave Nordell
  - Minot: Mark Jantzer (potential for Tyler Terrill)
  - Vandenberg: No volunteers
  - Hill AFB: Coverage by Board
  - Barksdale: Coverage by Board
- Will start regular cadence and kickoff meeting in new year
  - Have charter developed for expectations

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## Discussion:

Randy Tymofichuk is working to bring the Liaison program on line.  
Jim asked that they get involved in the scholarship presentations for next summer.  
Jim would like to set up meetings with each group in the future.

**AAFM**  
**Board of Director Meeting Minutes**  
**18 December 2021**  
**10:00 AM – 11:30 AM (MST)**

**Newsletter Update:**

**NEWSLETTER UPDATE**

- New contract in place reducing print costs by 1/3
- No volunteers to become editor
- However, Charlie Phillips has been helping with monthly news blasts via email
- Proposal is reduce to two publications per year and put out monthly emails with current news topics
- Requesting board approval

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**Discussion:**

Efforts to cut back on costs have borne great results—a reduction in costs by one third by moving more readers to email and cleaning up the mailing list.

While we are still looking for a new editor, Col (ret) Charlie Phillips has volunteered to help with the monthly email blasts

Jim believes we are more relevant and current with email than the newsletter and proposed a reduction to three newsletters a year—the board unanimously approved. The next edition will be in April instead of March

**Budget:**

RED BOX = RECOMMEND DO NOT TOUCH

**BUDGET (VALUE AND ESTIMATION)**

DO NOT TOUCH	VALUE
INVESTMENT ACCOUNT	\$68,325.98 (5% increase = \$71,742)
SAVINGS ACCOUNT	\$1,632.49 (no return)
DEFERRED FUNDS	ASSETS
2022 NATIONAL MEETING	\$11,227.00 (no return)
AVAILABLE FUNDS	VALUE
CHECKING ACCOUNT	\$28,563.55 (no return)
INCOME	AMOUNT (risk)
DONATIONS	\$3,000 (conservative)
DUES	\$20,000 (moderate)
STORE	\$1,500 (conservative)
SPONSORSHIPS	\$7,000 (moderate)
<b>TOTAL</b>	<b>\$31,500</b>

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**Board of Director Meeting Minutes**  
**18 December 2021**  
**10:00 AM – 11:30 AM (MST)**

**BUDGET (2021 ACTUALS VS. 2022 PROPOSED)**

EXPENSES	2021	2022 (PROPOSED)
NEWSLETTER PRINT/POSTAGE	\$7,248.28	\$5,100
BOOK SHOWCASE TRIP	\$1,636.20	--
DIRECTOR TRAVEL	\$2,045.61	\$2,000
WEBSERVICE DATABASE (Wild Apricot)	\$1,395.81	\$1,400
AFGSC COMP	\$500.00	\$500 (every 2 yrs)
20 AF OA PATCH DISPLAY	\$412.60	--
SITE HOSTING	\$534.66	\$550
STORE (SHIPPING)	\$286.53	\$300
ACCOUNTING & SW (QUICK BOOKS)	\$153.60	\$175
BANK FEES	\$1,554.99	\$1,600
OFFICE	\$433.79	\$500
SCHOLARSHIPS	\$4,000	\$8,000
MUSEUM (ESTIMATED)	\$10,000	\$10,000
<b>TOTAL BUDGET EXPENDITURES</b>	<b>\$30,202.07</b>	<b>\$26,625</b>
<b>2022 SURPLUSS BASED ON PROJECTED INCOME/EXPENDITURES</b>		<b>\$4,875</b>

**Discussion:**

Shane Finders briefed the board on the 2022 proposed budget

The first slide showed 2021 expenses vs the proposed budget in 2022

Based on the last discussion, the budget would need modification for three printings instead of the two that had been proposed in the budget.

With that change, there was still a proposed surplus of \$3,000 in next year's budget

**Election Cycle:**

**BOD ELECTIONS – IN CYCLE**

- Four positions up for consideration (ParkerKenderes, Tymofichuk, Dodson) – all have expressed an interest to continue
- Status: Soliciting candidates – December EMail and newsletter
  - 1 new candidate identified
  - 1 Active Duty member interested– voluntarily declined consideration
- Way-ahead:
  - Build ballot with up to 8 candidates
  - Candidates will provide statement...Why they want to serve/continue to serve.
  - Board will add endorsement statement for incumbents
  - Elections by mail and electronic vote: 1 Feb– 15 Mar 22
- New terms: 1 May 22
- BOD approved changes ByLaws still pending incorporation

**AAFM**  
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**18 December 2021**  
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**Discussion:**

Mark Silliman provided an update on the upcoming elections

All four board members have expressed a desire to stay on

Mrk will work with Jim to add candidates to the slate

Each candidate will provide a “platform statement” (current board and new candidates)

Unlike last time, members won’t have an option to pick the current board as a group and have to vote for four candidates.

Election period is 1 Feb – 15 March and ballots will go out at the end of January for those that don’t have an email account. Everyone with an email account will be asked to vote on line.

**National Meeting:**

**NATIONAL MEETING**

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- Dates rolled to 2022– 5-9 October
- Web site and registration
- Hotel?
- Base support?
- Guest speaker
  - AFNWC/CC – plan to ask Maj Gen Genatempo

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**Discussion:**

Jim reported that the hotel has been secured and he is working to finalize other rates.

Everything should be posted to the web site by the end of January including the reservation links to the hotel and the registration site.

**You Tube:**

**AAFM**  
**Board of Director Meeting Minutes**  
**18 December 2021**  
**10:00 AM – 11:30 AM (MST)**

## YOU TUBE – 2021 SNAPSHOT

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- All AAFM videos from our DVDs are now on YouTube
  - Better recruiting tool vs. minimal revenue from DVDs
- Personal collections added boosted our total by +600
- Channel now has 723 videos
- Since October:
  - 34,200 minutes viewed
  - 10,900 viewers
  - Most viewed video: MissileerHumor: Deputy Rhapsody (721 views)
  - 2021 Annual Meeting (399 views)
- 214 likes & 118 comments received
  - Initially comments disabled due to bot activity
  - Re-enabled and overwhelmingly positive
- Call for members to submit videos
  - Official and unofficial
  - Helps preserve our history, especially unofficial
  - Newsletter? Email Blast?



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### Discussion:

Monte has placed all of our video collection on YouTube to get us some additional visibility.

Income from CDs and DVDs were limited.

We'll run an article in the newsletter to see if we can find more

### Corporate Sponsors:

## CORPORATE SPONSORS

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- Four companies supported us in 2021
  - Lockheed Martin \$2,500
  - STS \$2,500
  - BAE \$1,000
  - AT2 \$1,000
- Funds were not planned for in the budget so I deferred them to 2022
- Still need to work additional sponsors
  - Northrop Grumman
  - Guidehouse
  - Boeing
  - Others?
- Still need funds to initiate the Hall of Fame

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### Discussion:

**AAFM**  
**Board of Director Meeting Minutes**  
**18 December 2021**  
**10:00 AM – 11:30 AM (MST)**

Four sponsors came forward in 2021 for a total donation of \$7,000  
NG and Boeing did not respond  
Still looking for additional sponsors

**Open Forum:**

No items were brought up in the open forum  
No action items were assigned during this meeting

**Closing Remarks:**

Next Board meeting will be via zoom in March  
Motion to adjourn was made, seconded, and approved at 11:30 AM MST